



No.R/GAD/Misc.-Covid-19/Misc.45/59862

Dated: March 21, 2020
[URGENT/IMMEDIATE ATTENTION]

NOTIFICATION

This is in continuation to this Office Notification No.R/GAD/Misc./45/58218 dated March 13, 2020, No.R/GAD/Misc./45/59016 dated March 17, 2020 and No.R/GAD/Misc./45/59712 dated March 20, 2020.

I am directed to notify the D.O. No.Secy(HE)/MHRD/2020 dated 21.03.2020 of the Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, School Education & Literacy, for necessary compliance of the directions/suggestions contained therein by all concerned in the University.

However, the above instructions shall not apply to the essential/emergency services and those directly engaged in taking measures to control spread of COVID-19.

However, all necessary safety measures shall be taken by the staff engaged in these services.

Encl: D.O. No.Secy(HE)/MHRD/2020 dated 21.03.2020

BSVIRant 21/3/2020
ASSISTANT REGISTRAR
[GENERAL ADMINISTRATION]
M. Alam

Dated: March 21, 2020

No.R/GAD/Misc.-Covid-19/Misc.45/59862

COPY forwarded to the following for information and necessary action:

1. The Director of Institutes/Dean of Faculties/
 2. Head of the Departments/Offices/Sections/Units/
 3. The Principal, Mahila Mahavidyalaya,
 4. The Controller of Examinations,
 5. The Finance Officer,
 6. The Dean of Students,
 7. The Chief Proctor,
 8. The Professor incharge, RGSC, Barkachha,
 9. The Medical Superintendent, Sir Sunderlal Hospital,
 10. The Professor Incharge, Trauma Centre, IMS,
 11. The Coordinator, University Placement Cell,
 12. The Coordinator of Schools/Centres,
 13. The Coordinator/Administrative Warden/Warden of Hostels,
 14. The Principals of Colleges/Schools,
 15. The Information & Public Relations Officer,
 16. The Coordinator, Computer Centre with the request to upload it on internal website of the University
 17. All the Joint Registrar/Deputy Registrar/Assistant Registrar,
 18. The Assistant Registrar & Secretary to the Vice-Chancellor,
 19. The Assistant Registrar, Office of the Registrar,
 20. The Training & Placement Officer,
 21. The Student's Career Counselor,
- BANARAS HINDU UNIVERSITY.

BSVIRant 21/3/2020
ASSISTANT REGISTRAR
[GENERAL ADMINISTRATION]
M. Alam

अमित खरे, भा.प्र.से.
सचिव

AMIT KHARE, IAS
Secretary

Tel. : 011-23386451, 23382698

Fax : 011-23385807

E-mail : secy.dhe@nic.in



सत्यमेव जयते

भारत सरकार

Government of India

मानव संसाधन विकास मंत्रालय

Ministry of Human Resource Development

उच्चतर शिक्षा विभाग / स्कूल शिक्षा एवं साक्षरता विभाग

Departments of Higher Education/

School Education & Literacy

127 'सी' विंग, शास्त्री भवन, नई दिल्ली-110 001

127 'C' Wing, Shastri Bhawan, New Delhi-110 001

D.O. No. Secy(HE)/MHRD/2020

21st March, 2020

Chairman, UGC

Chairman, AICTE

Chairperson, NCTE

Chairperson, CBSE

Director General, NTA

Chairman, NIOS

All Autonomous organization under MHRD

Subject:- Preventive measures to achieve "social distancing" – permission to teaching and non-teaching staff to work from home

Dear

Kindly refer to my previous D.O. No. Secy(HR)/MHRD/2020 Dt 18.03.2020 whereby all on-going examinations and evaluation work were required to be postponed till 31.03.2020.

2. In order to ensure safety of the Faculty members/Teachers/Researchers/Non-Teaching staff of educational institutions, the following further precautions, should be taken:


- i) Faculty members/Teachers/Researchers/Non-Teaching staff under your organisation should be permitted and advised to work from home till 31.03.2020.
- ii) Faculty members/Teachers/Researchers should utilise this period for various academic activities such as:
 - a. Development of on-line content, on-line teaching and on-line evaluation.
 - b. Prepare lesson plan and develop instructional material for the courses to be offered during next academic year/next semester.
 - c. Carry on research.
 - d. Write articles, papers etc.
 - e. Prepare innovative questions for "Question Bank".
 - f. Prepare innovative projects on "Ek bharat Shrestha Bharat" and other topics.

- iii) The said period shall be counted as being on duty for all Faculty members/Teachers/Researchers/Non-teaching staff including Ad-hoc and contract Teachers whose contracts are valid at least upto 31.03.2020.
- iv) Students, who are still in the hostels, particularly foreign students, should be allowed to continue in their hostels and advised to take all necessary safety precaution.

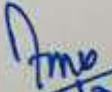
3. All Faculty members/Teachers/Researchers/Non-teaching staff should provide their contact details i.e Mobile No., email id, etc to their institutions so that they may be contacted in case of emergency.

With regards,

Yours sincerely,


26/3/2020
(Amit Khare)

Copy to the Chief Secretary of all States and UTs with a request to consider similar guidelines for the educational institutions under their control


21/3/2020