

Ref. No.: CPO/2022-23/ 522

Date: 22.11.2022

MOST URGENT / TOP PRIORITY

The Director of the Institutes
The Dean of the Faculties
The Principal, MMV
The Head of the Departments / Units
The Coordinators / P. Is of the Schools / Plans / Projects
The Joint / Deputy / Asistant Registrars
Banaras Hindu University

Subject : Updation of payment details on GeM portal - reg.


Sir,

This office is frequently receiving queries from GeM authorities with regard to non - updation of payment details against procurements being done through Government e Marketplace by the stakeholders of Banaras Hindu University. They are continuously monitoring this lapse being committed by almost every Secondary User of the University and are constantly approaching this office to ask the concerned officials to update the payment details on GeM portal at the earliest, failing which punitive action viz. withdrawl of Secondary User ID/debarment from GeM portal may be taken by them.

The competent authority while considering the issue has desired to instruct all concerned officials of the University to update the payment details pertaining to their procurements done through GeM portal **LATEST BY 30.11.2022**.

Cooperation of all concerned in this regard is sincerely solicited.

Yours faithfully,


(Dr. Sanjay Kumar)
22.11.22

Joint Registrar

